

SARDAR PATEL UNIVERSITY, MANDI HIMACHAL PRADESH



**Tender for Supply
of**

**Chemicals, Glassware, Plasticware & Miscellaneous Lab items”
to**

Sardar Patel University, Mandi, Himachal Pradesh,



SARDAR PATEL UNIVERSITY, MANDI (HP)

(A State Government University)

Email:- storepurchasecell@spumandi.ac.in

Website:- www.spumandi.ac.in

NOTICE INVITING TENDER (NIT)

Sealed tenders on the prescribed form to be downloaded from the university website www.spumandi.ac.in superscribed as “Tender for Chemicals, Glassware, Plasticware, Miscellaneous Lab items” (as the case may be) on the cover along with Tender Fee of Rs.1000/- in shape of Demand Draft (DD) in the name of Finance Officer, SARDAR PATEL UNIVERSITY, MANDI (H.P.) and EMD of Rs.20,000/- in the shape of DD/FDR pledged in favour of Finance Officer, SARDAR PATEL UNIVERSITY, MANDI (H.P.), are invited for supply of Laboratory Chemicals, Glassware, Plasticware & Miscellaneous Lab items for a period of two year on as & when required basis. Sealed tenders duly filled along with the requirement documents/bids should reach by Registered post or by hand in the office of the Registrar, Sardar Patel University, Mandi H.P. by 28/01/2026 upto 11:00 AM. The tenders will be opened on 28/01/2026 at 11:30 AM in the said office in the presence of the bidders, who desire to be present. The university reserves the right to accept or reject or cancel any or all tenders without assigning any reason.

Tenders are to be submitted in Two Bids system i.e. Technical Bid & Financial Bid. The financial bid shall be opened of the technically qualified tenderers

Registrar

Endst. SPU- Mandi/Chemistry/Chemicals/53-II/2026

Dated: 06.01.2026

Copy To:-

1. The Nodal Officer (Website), Sardar Patel University, Mandi to publish the Notice along with the Tender document on the official website of University for wide publicity.
2. The Public Relation Officer SPU, Mandi for wide publicity of Notice.
3. PS to Hon'ble Vice-Chancellor for information please.

**Registrar,
Sardar Patel University,**

TENDER DOCUMENT FOR SUPPLYING CHEMICALS, GLASSWARE, PLASTICWARE, MISC LAB ITEMS

TENDER NO.	No. SPU- Mandi/Chemistry/Chemicals/53-II/2026
START DATE FOR DOWNLOADING TENDER DOCUMENTS	06/01/2026 (5:00 PM)
LAST DATE FOR RECEIPT OF TENDER DOCUMENT	28/01/2026 (11.00 AM)
TIME AND DATE FOR OPENING OF THE TENDER (Technical bid	28/01/2026 (11.30 AM)
TENDER FEE (Nonrefundable)	Rs. 1000/- (DD)
Earnest Money Deposit	Rs. 20000/- (DD)
PLACE OF OPENING OF THE TENDER	Sardar Patel University, Mandi H.P.
ADDRESS FOR COMMUNICATION	The Registrar, Sardar Patel University, Mandi, Distt. Mandi (HP)

Sealed tenders duly filled along with the Demand Draft of Tender Fee Rs. 1000/- (Rupees One Thousand only) and Demand Draft of Earnest Money Deposit Rs 20,000/- (Rupee Twenty thousand Only) issued in favour of the Finance Officer, Sardar Patel University, Mandi and along with the required documents/bids should reach in the office of the Registrar, Sardar Patel University, Mandi by 28/01/2026 upto 11:00 AM. The tenders will be opened on 28/01/2026 at 11:30 AM in the said office in the presence of the bidders, who desire to be present. If the date fixed for opening of the tender happens to be a holiday, the tender shall be opened on the next working day at the same venue as fixed for original date for this purpose. Incomplete tenders without fee, EMD or required documents shall not be entertained and rejected.

The undersigned reserves the right to accept or reject or cancel any or all tenders without assigning and reason.

**-Sd-
Registrar,
Sardar Patel University,
Mandi (H.P)**

Tender for “Chemicals, Glassware, Plasticware, Miscellaneous Lab items” (as the case may be) for one year on as & when required basis.

1. Technical Bid Envelop Contains Following:-

- a. Terms and conditions of the tender (“Annexure – A” should be signed by the tenderer with the stamp of the firm).
- b. Undertaking (“Annexure B” should be signed by the tenderer)
- c. GST No. copy.
- d. PAN copy.
- e. Proof of identification/Address i.e. Voter ID Card, Aadhar Card and Driving License.
- f. Firm Registration Certificate
- g. The authorized dealers/stockists are required to submit a specific authorization from the manufacturer.
- h. ISO Certifications: ISO 45001 Occupational Health Hazardous Systems, ISO 14001 Environment Management System, ISO 27001 Data Security Management System. All certificates should be IAF certified/ accredited
- i. **Proof for annual turnover:** Average turnover not less than Rs.50 Lakh during last three years.
- j. **Experience Certificates for supply of “Chemicals, Glassware, Plasticware, Miscellaneous Lab items” (as the case may be):** Experience of supply of concerned material in Govt. Institutions/Universities for at least two years.
- k. Tender fee of Rs.1000/- in shape of demand draft in the name of **Finance Officer, Sardar Patel University, Mandi (H.P.)**.
- l. **EMD of Rs. 20,000/- in the shape of DD/ FDR pledged in favour of Finance Officer, Sardar Patel University, Mandi (H.P.)**.

2. Financial Bid Envelop:- It shall contain Annexure “C” which reflects quoted rates only (should be signed by the contractor with the stamp of the firm). The financial bid shall be opened of the technically qualified bidders/ tenderer.

General Terms and conditions

1. REGISTRAR, SARDAR PATEL UNIVERSITY, MANDI (H.P.) reserves all rights to accept/reject tender or withdraw tender without assigning any reason.
2. The tenderers are required to use separate tender form for quoting the rates for Chemicals/Glassware/ Plasticware /Miscellaneous Lab & Field Items, as the case may be.
3. **Each tender should be accompanied with separate Tender Fee of Rs.1000/- in shape of Demand Draft (DD) in the name of Finance Officer, Sardar Patel University, Mandi (H.P.) and EMD of Rs. 20,000/- in the shape of DD/ FDR pledged in favour of Finance Officer, Sardar Patel University, Mandi (H.P.).**
4. The successful firm(s) will supply a copy of latest price list for which they have quoted their rates and submitting the bills after desired supply.
5. The tenderers other than manufacturer e.g. authorized dealers/ stockiest are required submit with their tender a specific authorization from the manufacturer.
6. Interested firms/suppliers should offer discount on catalog price of the company
7. The firm/supplier who will offer maximum (higher) discount on catalog price of the company will be selected for rate contract.
8. The Supply orders shall be placed from time to time against the Rate Contract. This office does not give any guarantee of minimum purchase under the proposed Rate Contract.
9. Sample wherever required shall be submitted by the Tenderer duly signed/ stamped/ tagged indicating specifications, make/brand so as to reach this office by due date and time fixed for opening of tenders.
10. All containers, packing cases, bags etc. will be deemed to be non – returnable unless specifically stated elsewhere in this tender document.
11. In all cases, the country of manufacturers/particulars of manufacturer and unit of measurement etc., must prominently be stated.
12. All supplies should be made within fortnight of supply order. In case it is brought to the notice of the undersigned that the supply has not been made within the prescribed period, the tender will be cancelled and Earnest money / performance security will be forfeited. The University shall then be at liberty to make the purchase from any other source at supplier's risk and the cost and the university shall be free to blacklist the firm/suppliers
13. No price increase will be allowed and the rates approved shall remain firm and fixed during the currency of rate contract.
14. The value of supply can be increased or decreased at the discretion of the university.

15. The inspection of goods will be carried out by the consignee at the destination and rejected goods will have to be removed by the party at its own cost within 10days of dispatch of advice from the indenting officer, failing which the goods will be at supplier's risk which may be disposed of by the university by public auction, if so considered.
16. The university reserve the right to enter into parallel rate contract with the two or more firms and to enter into negotiation with the concerned firm, if so required.
17. In the tenders submitted by the authorised distributors/ dealers on the authorization of principal Manufacturer/ proprietors, the authorised dealer shall not be changed by the manufacturer during the period of contract. In case, the authorised dealer is changed by the manufacturer during the contract period, the rate contract with the bidder/authorized dealer for that manufacturer shall be terminated.
18. Performance Security shall be obtained from the successful contract on the award of contract irrespective of his registration status, which shall be Rs. 25000/- (Rs. Twenty five thousand only). Such Security shall be furnished in the form of FDR duly pledged in the name of Finance Officer, Sardar Patel University, Mandi which shall be released after three months from the date of completion of contract.
19. All the firm(s) participating in the tender are required to have high quality and BIS/ISI/ISO certified/marked products.
20. Rate Contract shall remain valid for two year or till the next tendering process.
21. **The envelop of Sealed Tender should be clearly super scribed as "Tender for Chemicals"/ "Tender for Glassware"/ "Tender for Plasticware"/ "Tender for Miscellaneous Lab items" (as the case may be) ; both envelop "Technical Bid" and "Financial Bid" separately should contain in it.**
22. Unsealed tender will not be entertained.
23. The Material supplied by the supplier will only be accepted after satisfactory installation/ performance.
24. Rates should be quoted FOR destination at SARDAR PATEL UNIVERSITY, MANDI (H.P.)
25. Any tender received after the due date and time will not be considered.
26. Taxes/Charges will be applicable as per Government rules/norms.
27. Any dispute arising out of the deal shall be subject to the decision of the Vice Chancellor of the university whose decision shall be final. Settlement of all disputes will be made with the jurisdiction of SPU, Mandi.
28. The payment will be made within 30 days of execution of proposed/awarded work.

Read & Accepted

Signature of Tenderer

UNDERTAKING

I/we.....
.....(Name of Contractor/Partner/Sole Proprietor (strike out word not applicable) of
(Firm).....do hereby declare and
solemnly affirm to the fact that the individual Firm/companies are not black listed by the Union or
State Govt. or any other partner or Shareholders.
It is also certified that the firm has not been black listed by any Authorities.

Deponent

Address
.....
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of
my knowledge and beliefs. No part of it is false and nothing has been concealed.

Deponent

Address
.....
.....

FINANCIAL BID

Supply of “ Chemicals ” on as & when required basis.	Brand Name	Discount offered on Catalog price/price list of the company (in terms of percentage %)
	HiMedia Laboratories Pvt. Ltd.	
	Sisco Research Laboratories Pvt. Ltd.	
	Tokyo Chemical (India) Private Ltd.	
	Avantor Performance Material India Pvt. Ltd.	
	Otto Chemie Pvt. Ltd.	
	DSS Takara Bio India Pvt. Ltd.	
	Genetix Biotech Asia Pvt. Ltd.	
	Eurofins Genomics India Pvt. Ltd.	
	Paskem Fine Chem Pvt. Ltd.	
	Real Gene Labs	
	Genaxy Scientific Pvt. Ltd.	
	Bi Biotech India Pvt. Ltd.	
	Merck	
	Thermo fisher	
	Skylar Merck	
	Loba Chemie	
	Sigma	
	Aldrich	
	Spectrum	
	SD fine	
	CDH	
	Anatytichem	
	Nice	
	Any Other Brand	

- **GST Extra as applicable**

Signature of Tenderer

FINANCIAL BID

Supply of “Glass ware & Plastic ware” on as & when required basis.	Brand Name	Discount offered on Catalog price/price list of the company (in terms of percentage %)
	Glassco Laboratory Equipment Pvt. Ltd	
	A.R. INSTRUMENT CO. (Jennson)	
	Avantor Performance Material India Pvt. Ltd.	
	Genaxy Scientific Pvt. Ltd.	
	Genetix Biotech Asia Pvt. Ltd.	
	Hi Media Laboratories Pvt. Ltd.	
	Moxcare Products INC.	
	Glassco Laboratory Equipment Pvt. Ltd.	
	Corning Technologies India Pvt. Ltd.	
	Polylab Industries Pvt. Ltd.	
	Accufine Life Sciences	
	Merch	
	Thermofisher	
	Vauxi	
	Glarius	
	Polyplast	
	Tarson	
	Omsons	
	Borosil	
	Any Other Brand	

GST Extra as applicable**Signature of Tenderer**

FINANCIAL BID

Supply of “Misc. Lab Items” on as & when required basis.	Brand Name	Discount offered on Catalog price/price list of the company (in terms of percentage %)
	Borosil	
	Merch	
	Thermofisher	
	Genexy	
	Nabertherm	
	HiMedia Laboratories Pvt. Ltd.	
	Glassco Laboratory Equipment Pvt. Ltd.	
	Moxcare Products INC.	
	Avantor Performance Material India Pvt. Ltd.	
	Any Other Brand	

- GST Extra as applicable

Signature of Tenderer